

# Field and Advisory Services Section Update

OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT



MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES



Dennis Gannon

Advise and Assistance Unit Operations Manager

# Topics

- Field and Advisory Services Reorganization
- Service Delivery Model
- Projects
- Stakeholders



# Why are we doing this?

- Drummond Report
- OFM and EMO Integration 2013
- Results Based Planning (RBP) – Program Review, Renewal and Transformation (PRRT)
- FPPA and EMCPA
- Internal Accountability on FAS



# OFMEM

- Office of the Fire Marshal & Emergency Management Integration (Aug 15, 2013)
  - Work with municipal partners to deliver fire safety and emergency management programs and services;
  - Share expert advice with local decision-makers;
  - Support municipal response efforts when called upon in an emergency.



# OFMEM

- **OFMEM Three Lines of Defence:**
  - Line One: Public fire safety education
  - Line Two: Fire safety standards and enforcement
  - Line Three: Emergency response
- **Five Components of Emergency Management**
  - Prevention
  - Mitigation
  - Preparedness
  - Response
  - Recovery



# Field and Advisory Services Reorganization

- Integration of Fire Protection Advisers, Fire Protection Specialists and Field Officers
- Advice and Assistance Unit
- Inspection and Enforcement Unit
- Monitor, Audit and Review Unit
- Northern Fire Protection Program and First Nations Management Unit



# FAS Reorganization

- Eliminate geographical service delivery model
- Transition to specialized functional service delivery model aligned with Government and Ministry priorities



# FAS Integration Report

- FAS staff at OFC (March 31-April 2, 2015)
- Change management, team building, and communications training
- Phase I Report (May 19, 2015)
- The modules included the following topics:
  - Module 1: The Change
  - Module 2: Change Management Concepts
  - Module 3: Team Building & Teams
  - Module 4: Tell a Story
  - **Module 5: Mission, Vision, Values**
  - Module 6: Stop, Start, Continue
  - Module 7: Process Mapping
  - Module 8: Communication & Conflict Resolution
  - Module 9: Action Planning and Next Steps



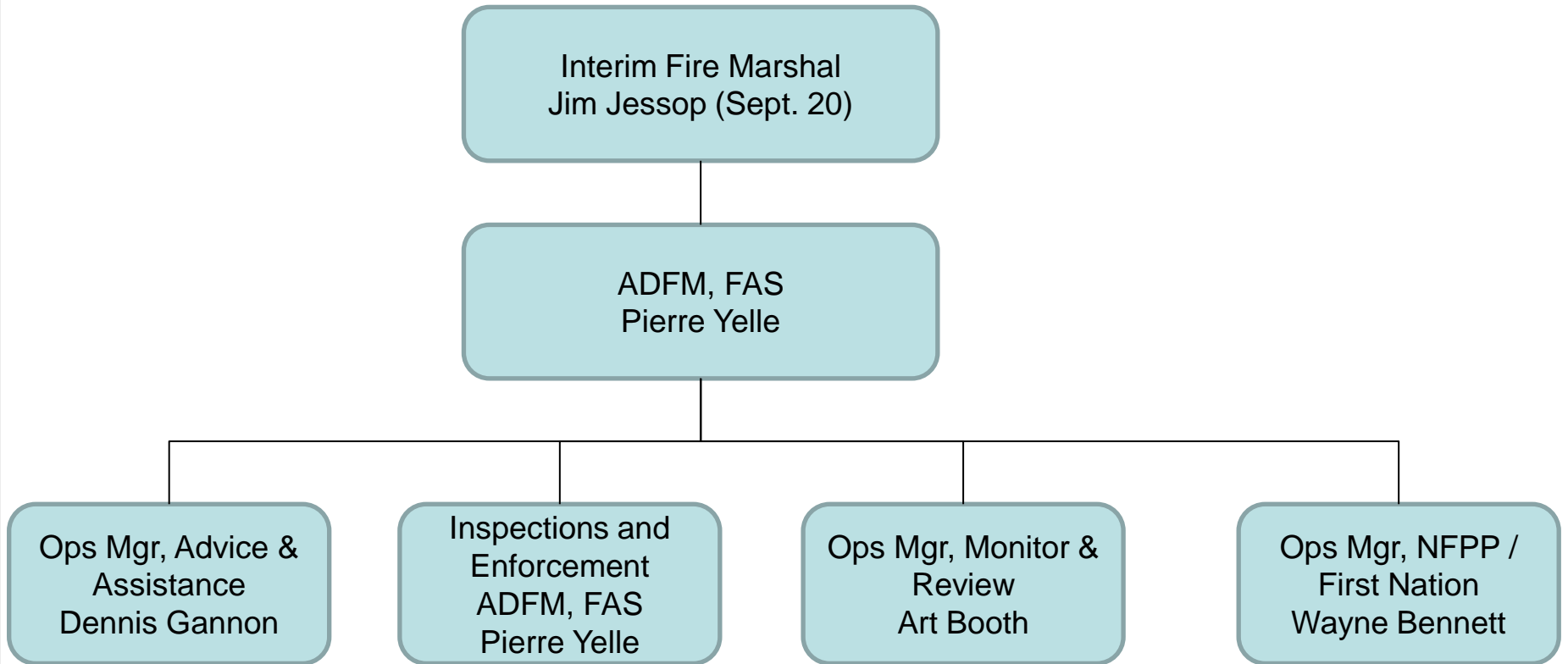


# Integration

- Staffing Update
  - Recent hires: 3 managers, 2 program specialists, 3 advisers, warehouse clerk
  - 11 vacancies to be filled (5 advisers, 3 field officers, 2 program specialists, 1 client services advisor))
- Implementation schedule of FAS reorganization
  - Organization Chart (next slide)
- Professional Development Program
  - Field and Advisory Services staff
  - Administrative – Admin/Manager Forum
- Other
  - Revamp PDPs
  - New Staff Schedule
  - OFMEM Website & Intranet
  - FAS Policy
  - Uniform & Identifier



# Field and Advisory Services



# Service Delivery

- Assistant Deputy Fire Marshal Pierre Yelle
- Inspection and Enforcement Unit
  - Vulnerable Occupancies Compliance Strategy
    - Provincial enforcement strategy to assist municipal fire departments in promoting compliance with the Fire Code within their communities.
  - Workshops
    - OFMEM Vulnerable Occupancy training seminar
    - OFMEM Fire Safety Inspection Order
    - POA Warrants
  - Specialty Inspection: MGO's/Labs, VOs, Hoarding
  - Northern/Unincorporated Inspection Program
  - Technical Guidelines
    - 01-2012 - Fire Safety Inspections and Enforcement
    - 02-2009 - Commencing Proceedings Under Part I of the Provincial Offences Act
  - Consolidated domain for Notes, Briefing Notes & Information Notes to be accessible to all in OFMEM



# Monitoring of Vulnerable Occupancy

- Approximately less than 5 % of all Municipalities in the province have not registered the date of an observed Fire Drill based on an approved scenario and or the date of the mandatory fire safety inspection as per FM Directives.
- IE Unit continues to work with these municipal officials.

Type of Community and Status	# of Communities	MPAC Records	MPAC Records Confirmed Not to be Vulnerable Occupancies	MPAC Records (Excluding Confirmed)	Records Reported in Registry
<b>Municipality</b>	<b>414</b>	<b>1758</b>	<b>131</b>	<b>1627</b>	<b>2879</b>
Nil properties in Registry but some in MPAC	3	3	0	3	0
Properties in RVO is 100% or more than what is in MPAC	229	1483	127	1356	2701
Properties in RVO is Less than 100% of what is in MPAC	6	268	0	268	146
Reported properties in RVO that weren't in MPAC	23	1	1	0	32
Without Vulnerable Occupancies	153	3	3	0	0
<b>NFPP</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
Reported properties in RVO that weren't in MPAC	1	0	0	0	1
Without Vulnerable Occupancies	48	0	0	0	0
<b>Unincorporated</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>
Nil properties in Registry but some in MPAC	3	3	0	3	0
<b>Grand Total</b>	<b>466</b>	<b>1761</b>	<b>131</b>	<b>1630</b>	<b>2880</b>



# Service Delivery

- Advice and Assistance Unit

- Under direction of Operations Manager Dennis Gannon
- Provide advice and assistance on FPPA, Ontario Fire Code, EMCPA & O. Reg 380/04
- Coordination and development of the Provincial Mutual Aid program
- Field delivery of OFMEM programs
- Develop programs i.e. Essentials of Fire Protection and Emergency Management
- Clients: Municipalities, Fire Departments, Ministries, CEMCs, Fire Coordinators, Federal Government and other external stakeholders

- Monitor, Audit and Review Unit

- Under direction of Operations Manager Art Booth
- FPPA – Municipal Reviews, Duties under the FPPA
- EMCPA – Municipal Audits, Ministry Reviews (Order in Council Plans)
- Municipal Profiles, Review Manual
- Ministry Emergency Plan Compliance



# Service Delivery

- Northern Fire Protection Program and First Nations Program Unit
  - Under direction of Operations Manager Wayne Bennett
  - Manage and maintain all 48 NFPP departments
  - First Nations Program
  - EM bi lateral discussions
  - Unincorporated territories
- Emergency Management Deployment
  - Emergency management deployment (floods, forest fires, ice storm)
  - Deployed to the field or PEOC
  - 2 Field Officers On-call 24/7/365
- Training
  - CEMC Notebook course and Training
    - provide emergency management program co-ordinators, with knowledge on the best practices of note taking.



# Service Delivery

- Other

- Integrated Risk Management (IRM) – PHASE II
  - Building fire risk assessment tool for municipal fire services to identify risks
- Pan AM/Parapan
  - Support to the 2015 Pan Am/Parapan Am Game
  - fire safety awareness & emergency planning training to venue stakeholders.
- COOP
- Elliot Lake Commission of Inquiry
  - Justice Belanger recommendations
  - The Inquiry has identified 5 main themes including:
    - » IMS
    - » USAR
    - » Communications
    - » Roles & Responsibilities of the Ministry of Labour and Emergency Responders at emergency scenes
    - » Regulatory Recommendations



# Roles & Responsibilities

- To assist municipalities with compliance with the Fire Protection and Prevention Act, 1997 (FPPA)
  2. (1) Every municipality **shall**,
    - (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
    - (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.
- To assist municipalities with compliance with the Emergency Management and Civil Protection Act (EMCPA) and O. Reg 380/04

## Municipal Emergency Management Programs

2.1 (1) Every municipality **shall** develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program.





# Projects

## 2015 Essentials of Municipal Fire Protection & Emergency Management

- Revamp and combines the “Essentials of Municipal Fire Protection” with the Emergency Management “Senior Elected Officials Workshop”

## Public Fire Safety Guidelines Review

- Ensure consistency and reflect current industry best practices and an integrated approach to the Three Lines of Defence.

## Assistants to the Fire Marshal Cards

- Develop a self-study training guide and an examination to ensure persons designated as assistants to the Fire Marshals (AFM) are trained, tested and certified regarding their authority, duties and responsibilities identified in the Fire Protection and Prevention Act, 1997 (FPPA).

## Establish Field Officer Protocols

- Establish protocols on logistics for service level evacuations standards.

## Volunteer Recruitment & Retention

- Review and update the Volunteer Recruitment & Retention Program



# Projects

## CTS (Communication Tracking System) & DSS (Decision Support System)

- To develop a tool for all staff to track and search all external correspondence with stakeholders regarding all major issues and program areas.

## Standard Incident Report (SIR) Review

- To review, add and enhance existing data elements on the Standard Incident Report (SIR) to meet the OFMEM legislated and mandated requirements over the next five years and to ensure incident scene specific fields are captured for the purposes of provincial monitoring.
- The review of the SIR requires the involvement of both internal and external stakeholders to ensure that the report will meet all identified needs of all parties for the next five years.

## Provincial Offences Act

- Amendment to Schedule 17.4 of Regulation 950, R.R.O. 1990: Wording to Designate Fire Code Violations (FM's Communique 2015-05)

## WSIB for volunteers

- Coverage for volunteers travelling to and returning from an emergency and carrying out their duties at the emergency

## Client Relationship Management (CRM)

- Review and update CRM Program



# External Key Stakeholders

- Aboriginal Affairs and Northern Development Canada (AANDC)
- Association of Municipalities of Ontario (AMO)
- Fire Fighters Association of Ontario (FFAO)
- Ontario Association of Fire Chiefs (OAFC)
- Ontario Professional Fire Fighter's Association (OPFFA)



# External Working Group, Committees, Taskforce

- EMSTIF
- Emergency Railway Task Force - ERTF
- Ontario Municipal CAOs Benchmarking Initiative (OMBI)
- Ministry of Labour
- Municipal Emergency Management Program Committee
- CEME Committees
- EMES pilot working group
- Emergency Management Forum
- Great Lakes Committee
- Health Unit Emergency Planning Groups
- IMS steering Committee, Secretariat and Training Working Groups
- International Joint Committee for Emergency Planning
- Interministerial councils
- Joint Emergency Management Steering Committee JEMS
- Marine Commerce Resiliency Transportation Committee for Hamilton Port Authority
- North West Response Forum Working Group
- Nuclear Emergency Management Coordinating Committee
- Operation Intersect
- Ontario Regional TransCAER Committee
- Provincial Animal Welfare Working Group
- Provincial Flood Forecasting Working Committee
- Northern Program Action Committee (NPAC)



# Ministries Emergency Plans

- Ministry of Aboriginal Affairs
- Ministry of Agriculture, Food and Rural Affairs
- Ministry of the Attorney General
- Ministry of Children and Youth Services
- Ministry of Citizen, immigration and International Trade
- Ministry of Community Safety and Correctional Services
- Ministry of Economic Development, Employment and Infrastructure
- Ministry of Education
- Ministry of Energy
- Ministry of Environment and Climate Change
- Ministry of Finance
- Ministry of Government and Consumer Services
- Ministry of Health and Long-Term Care
- Ministry of Labour
- Ministry of Municipal Affairs and Housing
- Ministry of Natural Resources and Forestry
- Ministry of Northern Development and Mines
- Ministry of Research and innovation
- Ministry of Tourism, Culture and Sport
- Ministry of Training, Colleges and universities
- Ministry of Transportation
- Office of the Premier/Cabinet Office



# Internal Stakeholders & Opportunities

- Policies + Procedures – Standard Operating Guidelines
  - 4 new FAS units – new delivery model
- Fire Investigation Services
  - Public Fire Safety Issues
    - Formal resolve/closing the loop
  - Environmental scanning
- Fire Marshal Public Fire Safety Council (FMPFSC)
- Provincial Emergency Management Coordinating Committee (PEMCC)
- Mutual Aid Coordinator Advisory Council (MACAC)
- Technical Services
- Public Fire Safety Education
- Ontario Fire College
- DATA (SIR Group)



# Advise and Assistance Unit

1-844-638-9560

OFMEM-FAS-AA@ontario.ca



# Questions?





# Contact Information

Dennis Gannon  
Operations Manager  
Advise and Assistance Unit  
[dennis.gannon@ontario.ca](mailto:dennis.gannon@ontario.ca)

705-725-7157  
1-800-565-1842

